

**Buckingham Greenery, Inc.**

**P.O. Box 140**

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**RENTAL ORDER FORM**

EVENT NAME \_\_\_\_\_ BOOTH# \_\_\_\_\_

EVENT SITE \_\_\_\_\_

ADDRESS \_\_\_\_\_

DELIVERY DATE/TIME \_\_\_\_\_

TAKE DOWN DATE/TIME \_\_\_\_\_

**AVAILABILITY & PRICING OF LIVING PLANTS**

ITEM	*ADVANCE PRICE*	PRICE	QUANTITY	TOTAL
2 BALL FICUS TOPIARIES 4 1/2'-5' (Pending Availability)	\$40.00 EA.	\$50.00 EA.		
3 BALL FICUS TOPIARIES 6' (Pending Availability)	\$45.00 EA.	\$55.00 EA.		
3-4' FICUS TREE	\$25.00 EA.	\$35.00 EA.		
5-7' FICUS TREE	\$40.00 EA.	\$50.00 EA.		
3-4' PALM	\$25.00 EA.	\$35.00 EA.		
5-6' PALM	\$35.00 EA.	\$45.00 EA.		
2-3' PEACE LILY	\$20.00 EA.	\$30.00 EA.		
3-4' PEACE LILY	\$25.00 EA.	\$35.00 EA.		
2-3' JANET CRAIG OR LIKE PLANT	\$20.00 EA.	\$30.00 EA.		
3-4' JANET CRAIG OR LIKE PLANT	\$25.00 EA.	\$35.00 EA.		
MUMS (YELLOW, WHITE AND PURPLE) (Purchase Only)		\$13.00 EA.		
FERNS		\$15.00EA.		
IVY		\$12.00 EA.		
SEASONAL ITEMS: GERANIUMS (Purchase Only)		\$11.00 EA.		
AZALEAS (Purchase Only)		\$21.00 EA.		
POINSETTIAS (Purchase Only)		\$16.00 EA.		
LIGHTS FOR FICUS TREES	\$8.00 / SET	\$8.00 / SET		
FLORAL ARRANGEMENT	CALL FOR PRICES			
			<b>SUBTOTAL</b>	\$
			<b>TAX (5.3%)</b>	\$
			<b>MINIMUM DELIVERY</b>	\$ 100.00
			<b>ADDITIONAL CHARGES</b>	\$
			<b>TOTAL</b>	\$

**CONTAINER STYLE:** \_\_\_\_\_ BLACK PLASTIC \_\_\_\_\_ TERRA COTTA PLASTIC \_\_\_\_\_ GRAY GRANITE

\*ADVANCE PRICING APPLIES TO ORDERS PLACED (7) DAYS PRIOR TO FUNCTION

**\*A MINIMUM ORDER OF \$100.00 IS REQUIRED – EXCLUDING DELIVERY CHARGE**

ALL PRICES INCLUDE CONTAINERS, SET-UP AND TAKE DOWN. PRICES ARE FOR 3 DAY MAXIMUM RENTAL. FOR ADDITIONAL RENTAL TIME, PLEASE CONTACT OUR OFFICE.

**SPECIALTY ITEMS AVAILABLE UPON REQUEST. (FLORALS/PROPS)**

*TERMS*
PAYMENT DUE IN ADVANCE OR AT TIME OF DELIVERY BY CHECK OR FOR YOUR CONVENIENCE BY VISA, MASTERCARD OR AMERICAN EXPRESS. ALL PRICES SUBJECT TO 5.3% VIRGINIA SALES TAX. CUSTOMER IS LIABLE AND WILL BE CHARGED FOR DAMAGED OR MISSING RENTAL ITEMS AT RETAIL PRICE.
I HAVE READ, UNDERSTAND AND AGREE TO ALL TERMS DESCRIBED ABOVE FOR ALL RENTAL MATERIAL BY BUCKINGHAM GREENERY, INC.
AUTHORIZED SIGNATURE: X _____
PRINT NAME: _____ DATE: _____

**PAYMENT PROCEDURE FORM**

\_\_\_ CHECK (MAKE CHECKS PAYABLE TO BUCKINGHAM GREENERY)

\_\_\_ CHARGE (CHECK ONE) \_\_\_ MASTER CARD \_\_\_ VISA \_\_\_ AMERICAN EXPRESS

\_\_\_ ACCOUNT # \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

CONTACT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

FAX : \_\_\_\_\_